**3rd Australia-Bhutan Research Conference**

**Manuscript Submission Guidelines**

**Theme:** *Bridging Knowledge and Innovation: Harnessing the Power of Research*  
**Venue:** *Office of the Vice Chancellor, Royal University of Bhutan, Lower Motithang, Thimphu*  
**Date:** *3rd – 5th December, 2025*

**1. General Requirements**

* Manuscripts must be original based on the Abstract shortlisted and selected in the stage one selection process.
* Submissions should align with the conference theme and sub-themes as announced.
* Papers must be written in clear English.
* Authors are responsible for ensuring accuracy, grammar, and referencing.

**2. Formatting Guidelines**

* **File Format:** Microsoft Word (.docx)
* **Font:** Times New Roman, size 12
* **Spacing:** 1.5 line spacing
* **Margins:** 1 inch (2.54 cm) on all sides
* **Alignment:** Unjustified
* **Length:** 4500–5000 words
* **Referencing Style:** APA 7th edition
* **Language:** English (British English preferred)

**3. Structure of Manuscript**

Each manuscript should include:

1. **Title Page**
   * Title of the paper (bold, 14 pt, centered)
   * Author(s) full name(s), institutional affiliation(s), and email(s)
   * Corresponding author clearly indicated
   * ORCID number of authors/co-authors
2. **Abstract** (150–200 words)
   * Concise summary of background & context, objectives, methods & methodology, key findings, and implications
   * 3–5 keywords (list separated by a comma for each word)
3. **Main Text**
   * Introduction (objectives, background, significance)
   * Literature Review
   * Methodology
   * Results/Findings
   * Discussion and Implications
   * Conclusion and Recommendations
4. **Tables and Figures**
   * Numbered consecutively (e.g., Table 1, Figure 1)
   * Tables and figures are inserted within the text, not at the end
5. **References**
   * Must follow APA 7th edition style strictly

**5. Submission Process**

* Manuscripts should be submitted electronically via conference submission portal: https://registration.rub.edu.bt/Home/FullPaperSubmission
* Each file must be named as: *FirstAuthor\_LastName\_PaperTitle.docx*

**6. Review Process**

* All submissions will undergo **double-blind peer review**.
* Authors should not include identifying information in the manuscript body (only on the title page).
* Review outcomes: **Accept as is/Accept with revisions/Revise and resubmit/Reject**.

**7. Important Dates**

* **Full Paper Submission Deadline:** 1st October 2025
* **Notification of Acceptance:** 10th October 2025
* **Revised Paper Submission:** 16th October 2025
* **Conference Dates:** [3rd – 5th December, 2025]

**8. Publication Opportunities**

* Selected high-quality papers will be considered for publication in:
  + **Special Issue of Conference Proceedings** in the Bhutan Journal of Research and Development, a blind-peer reviewed journal

**9. Contact Information**

For inquiries and submissions, please contact:

**Conference Secretariat**  
3rd Australia-Bhutan Research Conference  
Email: abrc2025@rub.edu.bt |WhatsApp/ Phone: +97517637571